

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 041  
Date: 2014-10-15  
Day: Wednesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: partly sunny      **Noon:** partly sunny      **3:00 pm:** cloudy  
**Temperature:** 7:30 am: 63°      **Noon:** 75°      **3:00 pm:** 77°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	0	2	3
	Div. 04		Masonry	1	0	2	3
	09 90 00		Painting	1	0	0	1
	02 41 19		Demolition	1	0	4	5
Subcontractors:	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	1	0	0	1
	22 00 00	Lapan Mechanical	Plumber	0	0	0	0
Total:				5	0	8	13

## DAILY REPORT

### Activities Today:

- 1) Painter is working on applying the top coats to the west elevation of the cupola. He is also securing the existing copper flashing as required. The cupola painting was finished today.
- 2) Carpenters are working on installing shoring and laying out the framework for the catwalk in the attic.
- 3) Masons are working on cutting out along the coping on the north elevation and cutting out mortar joints on the west elevation.
- 4) Demo is underway on the first floor of the north wing, removing the low ceiling framing system.
- 5) Electrician is working on finishing up the temp power installation so that NGRID can bring power to the temp pole.
- 6) Demo is continuing in the meeting hall with the removal of the perimeter of the ceiling and removing debris.

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects

# PHOTO INDEX

	<p>Photo showing the south and west elevations of the cupola.</p>
	<p>Photo showing demolition of the perimeter of the meeting hall ceiling.</p>
	<p>Photo showing the chimney demolished from the roof line to bottom of the second floor.</p>
	<p>Photo showing a mason cutting out mortar joints on the north elevation.</p>



Photo showing a mason working on the west elevation of the meeting hall.



Photo showing some of the ceiling framework removed. This is in the north wing, first floor.